



MINUTES

PRESENT:

Richard Watson – Chair
Bill Holmes
Eagle Glassheim
Fei Liu
Murray McCutcheon

UBC MEMBERS:

Carole Jolly
Silvia Magnano

STAFF:

Paul Thorkelsson – Chief Administrative Officer
Abdalla Hobi – IT Specialist
Athena Koon – Finance Manager
Chris Hakim – Corporate Services Specialist
Emmanuel Samoglou – Communications Specialist
Glenda Ollero – Communications Manager
Wegland Sit – Operations Manager

A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting's open session was called to order at 5:31 p.m.

The Chair acknowledged that the meeting was held on the traditional and unceded territories of the Musqueam people.

B. APPROVAL OF AGENDA

MOVED by the Chair

SECONDED by Director McCutcheon

THAT the Board approve the April 16, 2024 agenda, as circulated.

CARRIED

C. APPROVAL OF MINUTES

MOVED by the Chair

SECONDED by Director Glassheim

THAT the Board approve the March 12, 2024 minutes, as circulated.

CARRIED



D. DELEGATIONS

None.

E. EXTERNAL REPORTS & PRESENTATIONS

1. Campus and Community Planning Report

Carole Jolly, the UBC Director of Community Development and Engagement, presented the report contained in the meeting package, followed by questions from the Board.

2. Electoral Area A Monthly Report

The report contained in the meeting package was presented, followed by questions from the Board.

F. REPORTS

1. April 2024 Management Report

The Management team presented their respective reports contained in the meeting package, followed by questions from the Board.

2. 2023-24 UNA Staff Work Plan 4th Quarter Update

The Chief Administrative Officer presented the report contained in the meeting package, followed by questions from the Board.

3. 2024-25 UNA Staff Work Plan

The Chief Administrative Officer presented the report contained in the meeting package, followed by questions from the Board.

MOVED by the Chair

SECONDED by Director Holmes

THAT the Board approve the 2024-25 UNA Staff Work Plan, as circulated and commented on.

CARRIED

4. 2024/25 Board Projects Report

The Finance Manager presented the report contained in the meeting package, followed by questions from the Board.

MOVED by Director Holmes

SECONDED by Director Glassheim

THAT the Board approve the funding of the proposed list of projects, as circulated.

CARRIED



5. Finance & Audit Committee Update

a. 2023/24 Year End Audit Plan Report

The Finance Manager presented the report contained in the meeting package. No questions followed.

b. FY2023/24 Capital Reserve Transfer

The Finance Manager presented the report contained in the meeting package, followed by questions from the Board.

MOVED by Director Holmes

SECONDED by Director Glassheim

THAT the Board approve the transfer to the Capital Reserve equal to the amortization amount for capital assets for fiscal year 2023/24 minus the amortization of the deferred capital contributions.

CARRIED

6. Governance & Human Resources Committee Update

a. Byelection & Appointment Process Report

The Corporate Services Specialist presented the report contained in the meeting package, followed by questions from the Board.

MOVED by the Chair

SECONDED by Director McCutcheon

THAT the Board direct staff to draft the bylaw amendments, in consultation with legal counsel, and policy statements that reflect the general process described in the report, as circulated and commented on.

CARRIED

b. Corporate Policy Framework Report

The Corporate Services Specialist presented the report contained in the meeting package, followed by questions from the Board.

7. Neighbours Agreement Committee Update

Director Holmes provided a verbal report. No questions followed.

G. UNFINISHED BUSINESS

None.

H. NEW BUSINESS

None.



I. ADJOURNMENT

MOVED by the Chair

SECONDED by Director Glassheim

THAT the Board adjourn into a closed session to discuss matters that are, or are related to, discussions and dealings with other entities or individuals where disclosure of the information being discussed could be harmful to the UNA's interests, and the approval of minutes for a closed session or restricted closed session of a Board meeting.

CARRIED

The meeting adjourned into a closed session at 7:09 p.m.

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