



MINUTES

PRESENT:

Richard Watson - Chair
Murray McCutcheon
Fei Liu
Bill Holmes

Jane Kang
Ali Mojdehi

UBC OBSERVERS:

Carole Jolly
Silvia Magnano

AMS REPRESENTATIVE:

Tina Tong

STAFF:

Sundance Topham – Chief Administrative Officer
Wegland Sit – Operations Manager
Athena Koon – Finance Manager
Dave Gillis – Recreation Manager
Marta Mikolajczyk – Administrative Assistant

A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting was called to order at 5:31 p.m.

The Chair acknowledged that the meeting was held on the unceded traditional territory of the Musqueam people.

The Chair introduced the new AMS VP External Affairs representative, Tina Tong.

B. APPROVAL OF AGENDA

Motion by Chair:

THAT the Board approve the June 20, 2023 Meeting Agenda.

Seconded by Director Mojdehi.

Carried.

C. APPROVAL OF MINUTES

Motion by Chair:

THAT the Board approve the May 16, 2023 Open Session Minutes.

Seconded by Director Mojdehi.

Director Homes requested that item C.be corrected to reflect the year 2023.

Motion by Chair:

THAT the Board approve the May 16, 2023 Open Session Minutes, as amended.

Carried.

D. DELEGATIONS

None

E. EXTERNAL REPORTS AND PRESENTATIONS

1. Campus and Community Planning Report

Carole Jolly, Director of Community Development and Engagement at Campus and Community Planning, presented the June 2023 report contained in the agenda package, followed by questions from the Board.

2. Electoral Area A Report

The Chair informed that Board that the Electoral Area A Director, Jen McCutcheon sent her regrets. There were no questions about the June report contained in the agenda package.

F. REPORTS

1. Management Report

The Management team summarized their respective reports contained in the agenda package, followed by questions from the Board.

2. UNA Bylaw Amendments for AGM

Director Holmes presented the report distributed to the Board on June 16, 2023.

Motion by Director Holmes:

THAT approval be sought at the UNA's 2023 Annual General Meeting for the proposed amendments to the UNA Bylaws, attached to the report to the Board dated June 16, 2023, that implement online voting for the election of directors.

Seconded by Director Mojdehi.

Carried.

Motion by Director Holmes:

THAT approval be sought at the UNA's 2023 Annual General Meeting for the proposed amendments to the UNA Bylaws, attached to the report to the Board dated June 16, 2023, that update and make minor changes to the Bylaws.

Seconded by Director Kang.

Carried.

3. 2023 Annual General Meeting Planning

The Chief Administrative Officer presented the report contained in the agenda package.

Motion by Chair:

THAT the Board confirm that the UNA will hold the 2023 Annual General Meeting on Wednesday, September 27, 2023 commencing at 7:00 pm at the Wesbrook Community Centre.

Seconded by Director Holmes.

Carried.

Motion by Chair:

THAT the Board approve the 2023 Notice of AGM package and Special Resolution Ballots.

Seconded by Director Holmes.

Carried.

4. Capital Replacement Reserve Withdrawal – Old Barn Community Centre Roof Replacement Project.

The Operations Manager presented the report contained in the agenda package.

Motion by Chair:

THAT the Board approve the replacement of the existing Old Barn Community Centre roof cedar shingles with premium asphalt shingles resembling the original cedar roofing design.

Seconded by Director Holmes.

Carried.

Motion by

THAT the Board request that UBC

- a. withdraw from the Capital Replacement Reserve and pay to the UNA an amount equal to the UNA's expenditures to be incurred (other than GST) for the Old Barn



Community Centre Roof Replacement project, which amount is estimated to be approximately at \$165,000.

- b. provide the UNA with written confirmation that the Neighbours Fund may be used to make the payment to the UNA.

Seconded by Director Mojdehi.

Carried.

Motion by Director Holmes:

THAT the Board approve the withdrawal by UBC of a further amount from the Capital Replacement Reserve equal to 33-1/3% of the amount of GST payable by UBC in respect of the requested payment to the UNA.

Seconded by Director Mojdehi.

Carried.

5. UBC-UNA Charging Station Agreement – Operations Manager

The Operations Manager presented the report contained in the agenda package, followed by discussion.

6. Finance & Audit Committee Update

- a. 2023-24 Insurance Renewal Update

The CAO presented the report contained in the agenda package.

Motion by Director Holmes

Seconded by Director Mojdehi.

THAT the Board authorize the Chief Administrative Officer to agree on behalf of the UNA to the insurance coverages for the period July 1st, 2023 to June 30th, 2024.

Carried.

- b. Fiscal 2022/23 Financial Results (Preliminary)

The Finance Manager presented the report contained in the agenda package.

7. UNA-YMCA Letter of Intent

The CAO presented the report contained in the agenda package.

Motion by Chair.

THAT the Board agree to enter into the attached Letter of Intent with the YMCA and authorize the Chair to sign the Letter of Intent on behalf of the UNA.

Seconded by Director McCutcheon

Carried.

8. UBC Thunderbird Stadium Liquor License Application

The CAO presented the report contained in the agenda package, followed by questions.

9. UNA Sponsorship Policy – Recreation Manager

The Recreation Manager presented the report contained in the agenda package, followed by discussion.

Motion by Director Holmes:

THAT the Board approve the UNA Sponsorship Policy, excluding the attached sample sponsorship agreement.

Seconded by Director Mojdehi.

Carried.

10. Neighbours Agreement Committee Update

Director Holmes provided an oral update, followed by discussion.

11. Community Engagement Advisory Committee Update

Director Kang provided a brief oral update. No questions followed.

a. April 12, 2023 Approved Minutes

There was no discussion of the minutes.

G. UNFINISHED BUSINESS

None

H. NEW BUSINESS

None

I. ADJOURNMENT

Motion by Chair:

THAT the Board adjourn into a Closed Session to discuss dealings with other entities or individuals where disclosure of the information being discussed could be harmful to the UNA's interests, and approval of minutes for a closed session or restricted closed session of a Board meeting.

Seconded by Director Kang.



**UNA BOARD OF DIRECTORS MEETING
Open Session**

June 20, 2023

Carried.

The meeting adjourned at 7:18 p.m.