



## MINUTES

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### PRESENT:

Richard Watson - Chair  
Murray McCutcheon  
Fei Liu  
Bill Holmes

Jane Kang  
Ali Mojdehi  
Eagle Glassheim

### UBC OBSERVERS:

Carole Jolly  
Silvia Magnano

### STAFF:

Sundance Topham – Chief Administrative Officer  
Wegland Sit – Operations Manager  
Athena Koon – Finance Manager  
Glenda Ollero – Communications Manager  
Robyn Chan – Sustainability Specialist  
Emmanuel Samoglou - Newspaper Editor & Social Media Specialist  
Marta Mikolajczyk – Administrative Assistant

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### A. CALL TO ORDER

The University Neighbourhoods Association (UNA) Board meeting was called to order at 5:31 p.m.

The Chair acknowledged that the meeting was held on the unceded traditional territory of the Musqueam people.

### B. APPROVAL OF AGENDA

**Motion** by Chair:

THAT the Board approve the May 16, 2023 Meeting Agenda.

**Seconded** by Director Glassheim.

**Carried.**

### C. APPROVAL OF MINUTES

**Motion** by Chair:

THAT the Board approve the April 18, 2023 Open Session Minutes.

**Seconded** by Director Mojdehi.

**Carried.**



#### D. DELEGATIONS

None

#### E. EXTERNAL REPORTS AND PRESENTATIONS

1. UBC RCMP Update

Sergeant Chuck Lan provided an oral update, followed by questions from the Board.

2. Campus and Community Planning Report

Carole Jolly, Director of Community Development and Engagement at Campus and Community Planning, presented the May 2023 report contained in the agenda package, followed by questions from the Board.

3. Electoral Area A Report

Electoral Area A Director, Jen McCutcheon presented the report contained in the agenda package, followed by questions from the Board.

*Director McCutcheon joined the meeting at 5:52 p.m.*

#### F. REPORTS

1. UNA Recreation and Culture Programming Review

Allan Neilson of Neilson Strategies Inc., and Jennifer Siddon of Siddon Strategic Communications presented the report contained the agenda package, followed by questions from the Board.

The Board thanked the staff as well as the consultants for the report.

2. UNA Landscape Management Plan

Jana Zelenski, Principal, Landscape Architect at LANARC presented the report contained in the agenda package, followed by Board discussion.

**Motion** by Director McCutcheon:

THAT the Board acknowledge the receipt of the UNA Landscape Management Plan and endorse the general direction of the plan.

**Seconded** by Director Glassheim.

**Carried.** (Director Holmes opposed, Director Kang abstained)

*The Board took a recess at 7:14 p.m.*

*The Board reconvened at 7:34 p.m.*

3. Management Report

The Management team summarized their respective reports contained in the agenda package, followed by questions from the Board.

4. UNA Bylaw Amendments to Implement Online Voting

Director Holmes presented the report contained in the agenda package.

**Motion** by Director Holmes:

THAT the Board direct staff to request comments from residents on version 3 of the draft amendments to the UNA Bylaws to implement online voting.

**Seconded** by Director McCutcheon.

**Carried.**

5. Draft Amendments to UNA Bylaws – Updating and Other Minor Amendments

Director Homes presented the report contained in the agenda package.

**Motion** by Director Holmes:

THAT the Board direct staff to request comments from residents on version 1 of the draft amendments to update and make other minor amendments to the UNA Bylaws.

**Seconded** by Director Kang.

**Carried.**

6. UBC Development Permit Board – UBC Resident Member

The CAO presented the report contained in the agenda package.

**Motion** by Chair:

THAT the UNA solicit and short-list Resident Member candidates for consideration of recommendation to the Associate Vice President Campus and Community Planning for appointment to the UBC Development Permit Board

**Seconded** by Director Holmes.

**Carried.**

7. UBC Community Amenity Charges Report

The Chief Administrative Officer presented the report contained in the agenda package. No questions followed.

8. Neighbours' Agreement Committee

Directors Holmes provided a brief oral update followed by a comment from Director Jolly.

**G. UNFINISHED BUSINESS**

None

**H. NEW BUSINESS**

1. UNA Governance Meetings – Scheduling Process Changes

The Administrative Assistant presented the report contained in the agenda package.  
No questions followed.

**I. ADJOURNMENT**

**Motion** by Chair:

THAT the Board adjourn into a Closed Session to discuss dealings with other entities or individuals where disclosure of the information being discussed could be harmful to the UNA's interests, and approval of minutes for a closed session or restricted closed session of a Board meeting, and the appointment of individuals other than Directors to, or removal from, a committee, working group, or other body.

**Seconded by** Director Mojdehi.

**Carried.**

The meeting adjourned at 8:29 p.m.